

17 May 2021



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To our stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COP report due to limited number of staff who had committed to several number of projects activities.

We hereby ask for an extension period in order to be able to post a COP that describes our company's efforts and progress to implement the principles of the UN Global Compact. Our new COP report will be posted on the UN Global Compact website by 16 August 2021 at the latest.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Ernie", is written over a horizontal line. To the right of the signature is the Castlerock Consulting logo, which consists of a small orange crown icon above the word "castlerock" in a bold, lowercase, sans-serif font, with the word "consulting" in a smaller, lighter, lowercase, sans-serif font below it.

Ernie Kojongian
Office Manager